

# Welcome Home: Your New Resident Toolkit for Life in the 154th Legislative District

Welcome! Whether you have just moved into our community or have been here for years, I am honored to represent you in the Pennsylvania House of Representatives. Moving to a new area brings excitement, new neighbors, opportunities, and experiences, but it can also come with questions.

This toolkit is designed to make your transition easier by providing essential information about local services and resources. My office is always here to assist if you have questions or need support as you settle in.

Welcome to the district. I look forward to seeing you in our community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Napoleon J. Nelson', with a long, sweeping underline.

Napoleon J. Nelson  
154th Legislative District

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## Vehicle & Driver Information

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### 1. Update Your Address on Your PA Driver's License / Photo ID

You are required to change your driver's license or photo identification information within 15 days of moving. Keeping PennDOT records up-to-date ensures you will receive all driver licensing and motor vehicles mailings.

#### How to Update Your Driver's License:

- **Online:** If you were already a resident of PA prior to moving, you can update your address anytime through [PennDOT's Online Services](#), unless you are moving out of state. To use online services, you will need your driver's license number.
- **By Mail:** Complete form [DL-80](#) (or [DL-143](#) if your ID expires within 6 months). If you are moving out of state or qualify for an exemption, complete Form [DL-82](#), "Out of State Exemption" and mail it to PennDOT. PennDOT usually doesn't mail licenses out of state, except to specific groups.
- **Our office:** We can assist with submitting the update directly to PennDOT on your behalf.

#### How to Update Your Photo ID:

- **Online:** If you were already a resident of PA prior to moving, you can update your address anytime through [PennDOT's Online Services](#), unless you are moving out of state. To use online services, you will need your photo ID number.
- **By Mail:** Complete Form [DL-54B](#), "Application for Change/Correction/Replacement/Renew of State Identification Card," and mail it to PennDOT. If you are moving out of state or qualify for an exemption, complete Form [DL-82](#), "Out of State Exemption."
- **Our office:** We can assist with submitting the update directly to PennDOT on your behalf.

**After Updating Your Address:** PennDOT will mail you a free address update card within 10 days.

- This card MUST be carried with your driver's license, identification card, or learner's permit at all times.
- If you want a new physical license or ID with your updated address, you may [request one for a fee](#).

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### 2. Obtain a Pennsylvania Driver's License / Photo ID

If you are moving to Pennsylvania from another state, you are required to obtain a PA driver's license within 60 days of establishing Pennsylvania residency.

#### Steps to Apply:

1. Appear in person at a [PennDOT Driver License Center](#). Driver License Centers are closed on Sundays and Mondays.
2. Surrender your out-of-state driver's license (valid or expired six months or less).

3. Pass a vision screening.
4. Complete Form [DL-18OR](#) ("Application for Pennsylvania Non-Commercial Driver's License by Out-of-State Driver").
5. Present [proof of identity, residency](#), and your Social Security card.

**Important Notes:**

- Out-of-state learner's permits cannot be transferred.
- Licenses expired more than six months must follow the full Pennsylvania learner's permit process.
- All documents must show the same name and date of birth, or a legal connection must be shown (e.g., marriage certificate, court order).

**REAL ID:** If you already had a REAL ID in another state and want your new Pennsylvania driver's license or photo ID to also be a REAL ID, you will need to go through the full process again. This means bringing the same documents you originally provided:

- Proof of identity (such as a birth certificate or valid passport)
- Proof of Social Security (such as your Social Security card)
- Two proofs of Pennsylvania residency (such as a utility bill, lease, or mortgage statement)

There is also a \$30 fee in addition to the standard driver's license or photo ID fee.

**Need Help?:** Our office can guide you through the process and answer questions about documentation requirements.

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### 3. Update Your Vehicle Registration & Title in Pennsylvania

When you move, it's important to update your vehicle registration and title with the Pennsylvania Bureau of Motor Vehicles (BMV). You must update your address on your vehicle or trailer registration within 15 days of moving.

- **Online:** Update your address using the Online Vehicle Services Login. You'll need:
  1. First eight numbers of your title number
  2. Your plate number (without spaces or dashes)
- **By Mail:** Complete the Change of Address form and mail it to the BMV. This form can also update your driver's license/photo ID and voter registration.
- **Our office:** We can submit the change on your behalf directly to PennDOT.

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### 4. How to Title and Register Your Out-of-State Vehicle in Pennsylvania

New residents must apply for Pennsylvania title and registration for their vehicles within 20 days of establishing residency. In Pennsylvania, vehicle titling is completed by authorized agents, not the DMV. A list of authorized agents in our area is included in this toolkit.

- **Obtain Pennsylvania Identification:** Before titling and registering your vehicle, you must have a valid Pennsylvania form of ID. Acceptable forms of Pennsylvania identification include:

- Pennsylvania Photo Driver's License
- Pennsylvania Photo Identification Card
- Pennsylvania Photo Exempt Driver's License or ID Card
- Pennsylvania 15-day Temporary Internet Driver License or ID renewal credential + expired DL/ID
- Pennsylvania Camera Card + Expired ID Credential
- Valid U.S. Armed Forces Common Access Card
- Dependents of Armed Forces Personnel: Valid Uniformed Services ID (DD Form 1173) or Next Generation Uniformed Services ID Card
- **Prepare Required Documents:** You'll need the following when visiting an authorized agent:
  - Vehicle Title
    - Valid title issued in your name from your previous state.
    - Out-of-state titles must be surrendered to the Bureau of Motor Vehicles.
  - Proof of Pennsylvania Insurance
    - Examples include: Insurance identification card, declaration page of insurance policy, or a binder copy or insurance application to the PA Assigned Risk Plan.
    - Documents must include effective and expiration dates.
  - VIN Verification
    - Vehicle Identification Number tracing or verification by a mechanic, notary, dealership, or issuing agent.
  - Fees and Taxes
    - Title, lien, registration fees, and sales tax (if applicable). If the out-of-state title has a lien, the lienholder may require refinancing and full payment before Pennsylvania title issuance.
    - Payments must be by check or money order payable to the *Commonwealth of Pennsylvania* (no cash).
  - If Leasing: Leasing company must complete Form MV-1L; Power of Attorney may be required.
- **Complete Form MV-1:** Form MV-1 ("Application for Certificate of Title") is required to apply for a Pennsylvania title.
  - This form is not available online and must be completed by an authorized agent (e.g., notary, dealer, messenger service).
  - Some authorized agents can process your request online and issue title/registration documents immediately.
  - [Locate an authorized agent on PennDOT's website.](#)

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## 5. Update Your Auto-Insurance

When you change auto insurance, it is important to ensure PennDOT has proof of your coverage so your vehicle registration stays active.

**What to Know:**

- Insurance companies must notify PennDOT if they cancel your policy.
- Your new company is **not** required to notify PennDOT, so you may receive a “Proof of Insurance” letter. Respond promptly to avoid registration suspension.

**How to Provide Proof of Insurance:**

- **Email:** frinsurance@pa.gov
- **Fax:** 717-772-1550
- **Mail:** Financial Responsibility Unit, PO Box 68674, Harrisburg, PA 17106
- **Online:** [dmv.pa.gov](http://dmv.pa.gov)
- **Our office:** We can submit this directly to PennDOT.

**Need Help?:** Our office can help you file a complaint with the Pennsylvania Insurance Department if you believe your insurance company cancelled your policy in error or if you have other concern. We can also assist with any PennDOT issues you might have.

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## Voter Registration

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### 1. Update Your Voter Registration

If you move to a new address in Pennsylvania, you must update your voter registration so you can vote in the correct location. You will be asked to update your voter registration when updating your address with PennDOT.

- **Online:** Use the [Pennsylvania Online Voter Registration System](#) to update your address.
- **By Mail:** [Download and complete the Voter Registration Application](#). Mail the completed form to your county voter registration office.
- **In Person:** Fill out a voter registration form at Montgomery County Voter Services or at your polling place. On the form, check the box labeled "Change of Address."

**Questions?:** Contact Montgomery County Voter Services.

- **Office:** One Montgomery Plaza, 425 Swede St #602, Norristown, PA 19401
  - Monday - Friday, 8:00 AM to 4:30 PM
- **Phone:** 610-278-3280
- **Online:** [montgomerycountypa.gov/753/Voter-Services](http://montgomerycountypa.gov/753/Voter-Services)

### Rules When Moving:

- **To Pennsylvania from another state:** You must be a Pennsylvania resident and in your election district for at least 30 days before the next election to be eligible to vote there.
- **Within Pennsylvania less than 30 days before an election:** You must vote at the polling place for your old address and complete a change of address form there to update your voter registration.
- **Within Pennsylvania more than 30 days before an election without updating registration:** You may vote at your old address polling place for one election.
- **Within the same county:** Inform election officials at your polling place. They will update your registration and send you a new voter registration card.
- **To a different county in Pennsylvania:** Submit a change of address form with your new address and county. After the election, both counties will update your voter registration. You will receive a new voter registration card.
- **Moving out of Pennsylvania:** You must register to vote in your new state. You may cancel your Pennsylvania voter registration by submitting a Voter Request to Cancel Voter Registration form to your former county election office.

## Home Services

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### 1. Apply for the Homestead Exclusion (Property Tax Relief)

The Homestead Exclusion in Montgomery County helps homeowners reduce their property taxes by excluding a portion of their home's assessed value from taxation. If you live in Pennsylvania and own your home as your primary residence, you may qualify.

#### How to Apply:

- Complete the Application for Homestead and Farmstead Exclusions.
- Submit it to the Montgomery County Board of Assessment Appeals by March 1 of each year unless an application has been filed within the preceding years.
- The application must be signed by the property owner.
- If your property includes farmland or is used commercially, additional questions and documentation may be required.
- The form is attached to this toolkit but can also be found on the [Montgomery County website](#).

**Mailing Address:** Montgomery County Board of Assessment Appeals, Court House, P.O. Box 311 Norristown, PA 19404-0311

**Need Help?:** Our office can guide you through the application process and answer questions about eligibility requirements.

**More Property Tax Help:** You may also be eligible for additional property tax relief through the [Pennsylvania Property Tax/Rent Rebate \(PTRR\) program](#). PTRR qualifications, income limits, and application deadlines change each year. For the most up-to-date information, visit [mypath.pa.gov](http://mypath.pa.gov) or contact our office for assistance with your application!

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### 2. Register Your Burglar Alarm

**Cheltenham Residents:** The Township requires all residents and businesses with monitored burglar alarms to register them. This helps emergency responders respond quickly in case of an activation. Failure to register or renew may result in a \$100 fine per alarm activation.

- **Initial Registration:** Must register within 60 days of activation to avoid a \$10/month late fee
  - Fee: \$50 (valid through December 31 of the year)
  - Register: in person, online, or by mail with payment
  - Online registration requires a permit number. Call 215-887-1000, ext. 148 to obtain one
- **Permit Renewal:** Expires December 31 annually with invoices sent starting in November.
  - Deadline: March 31 (late fee: \$10/month)
  - Fees: \$35 regular, \$30 for seniors (65+)
  - Early payment discount: \$10 if paid before March 1



- **Payment Options:**

- Mail: Accounting Dept., 8230 Old York Rd., Elkins Park, PA 19027
- Online: Credit card via Township website
- In Person: Township Building (Mon–Fri, 9 AM–4 PM)
- Drop-box: Available outside Township Building

**Springfield Residents:** Residents must provide names of people to be contacted in the event of an alarm activation when they are absent. To add or remove names, you must appear in person at Police Headquarters. These changes cannot be made by phone or mail.

- **Accidental Alarm Activation:** If you accidentally trigger your alarm...
  - Immediately call your alarm company. Give your address, explain it's a false alarm, and provide any alarm codes.
  - Police will respond unless your alarm company cancels the dispatch.
  - False alarms caused maliciously, willfully, or by repeated carelessness can result in fines up to \$300 under Pennsylvania law and Springfield Township code.
- **Before testing or repairing your system:** Call your alarm company with your name and address.
  - Inform them that the alarm is being tested or repaired. You are responsible for all alarms from your property, including those during repairs or testing.
- **Note:** Springfield Township Police are not liable for any loss or damage sustained, whether or not the alarm is registered.

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### 3. Mark Your Calendar for Trash Day

This section covers collection rules, schedules, and holiday adjustments for Jenkintown Borough, Cheltenham Township, and Springfield Township.

#### **General Guidelines for All Municipalities:**

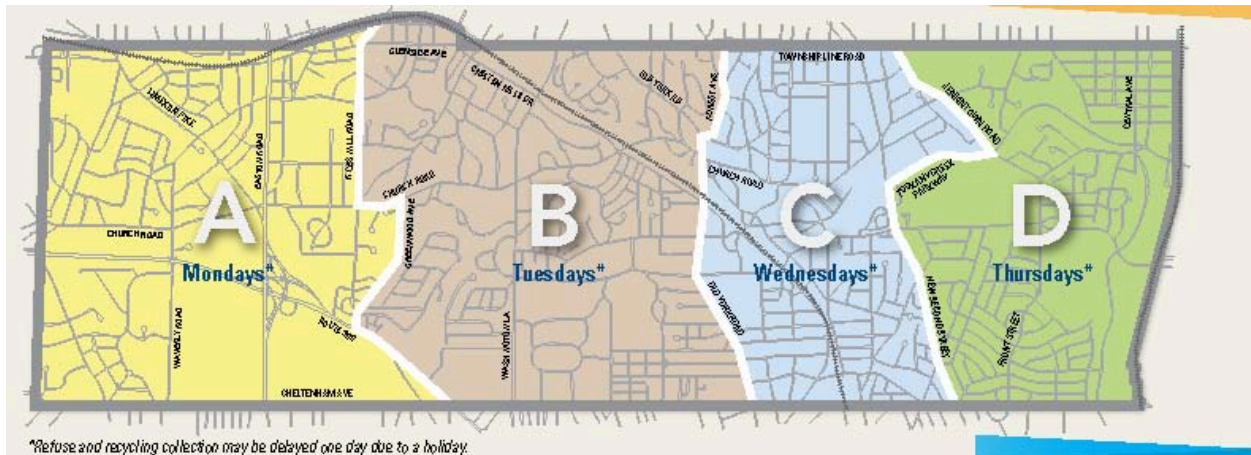
- Place refuse and recyclables at the curb by the required time for your location.
- Use tied bags inside trash containers to protect collection workers.
- Recyclables must remain loose in recycling containers.
- Place refuse and recyclables a safe distance apart so the proper truck can identify and collect materials.

#### **Jenkintown Borough**

- **Normal Collection Day:** Fridays for both refuse and recycling.
- **Holiday Schedule:** When a holiday falls on a collection day, collection will shift to the following day (usually Saturday). Trash and recycling return to the normal schedule the following week.
- **Special / Bulk trash collection:** Special collections will take place the first and third Wednesday of every month. You can schedule a special/bulk item collection by calling Borough Hall. Fees apply. [More information is available on the Borough's site.](#)
- **Contact:** Jenkintown Borough Hall at 215-885-0700

## **Cheltenham Township**

- **Collection Routes:**
  - Route A: Mondays
  - Route B: Tuesdays
  - Route C: Wednesdays
  - Route D: Thursdays



- **Holiday Adjustments:** When a holiday falls on a collection day, collection will shift to the next day. If the holiday falls on a Friday, collection will occur the following Monday. Special collections of non-combustible items will not be picked up on Fridays of holiday weeks. Materials may not be dropped off at Township facilities when closed.
- **Bulk trash collection:** The Township accepts bulk trash drop-offs on Saturdays only (unless affected by a holiday) between the hours of 10:00am to 2:00pm. Examples of items accepted for drop off are tires (must be off the rim), large furniture, appliances, metals, cardboard and commingled recycling. [More info and fees can be found on the Township's site.](#)
- **Contact:** Cheltenham Township Public Works at 215-635-4600

## **Springfield Township**

- **General Rules:**
  - Place refuse, recyclables, and leaf waste at curb no earlier than 7:00 p.m. the evening before collection and no later than 7:00 a.m. the day of collection.
  - Containers must be returned to the property within eight hours after collection.
  - Place refuse and recyclables a suitable distance apart so the proper truck can identify your materials.
  - Check your collection day via the [Springfield Township Refuse Route Map](#) on the Township's site.
- **Special / Bulk trash collection:** The Township has no bulk-item special collection service. Residents who have excess trash, such as from moving or cleaning out their house, must contact a dumpster service or private hauler.

- **Holiday Adjustments:**

- Collection does not occur on legal holidays. When a holiday falls on a regular collection day, refuse and recycling collection will shift to the following day.
- Friday holidays result in collection occurring the following Monday.
- Leaf waste collection may shift after a holiday — leave leaf waste at the curb until collected.
- **Contact:** Springfield Township Public Works at 215-836-7600

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#### 4. Switch Over Your Utilities

Now that you've moved in, one of the first things to take care of is transferring your utilities to your name. This ensures you have uninterrupted service for electricity, gas, water, sewer, trash/recycling, internet, and cable. Our office has liaisons who can help you navigate any issues with utility companies. If you run into delays, billing problems, or service interruptions, contact us and we will do our best to resolve them.

1. **Identify Your Utility Providers:** Check which companies serve your new address for electricity, gas, water, sewer, trash/recycling, internet, and cable.
  - a. **PECO Energy** – Electricity and gas: [peco.com](http://peco.com)
  - b. **Aqua Pennsylvania** – Water and sewer: [aquawater.com](http://aquawater.com)
  - c. **Internet & Cable Providers** – Options vary by location, including Verizon, Comcast/Xfinity, and others
2. **Contact Providers:** Call or visit the provider's website to request a transfer of service to your name.
  - a. **PECO:**
    - i. Start, stop, or move service on [PECO's website](#) or by calling 1-800-494-4000.
  - b. **Aqua:**
    - i. If you would like to connect your new/existing home or business to Aqua's system, head to the [New Connections](#) section of their site.
    - ii. If you're looking to open a new water/wastewater account for an existing home or business that has an existing connection to Aqua's system, visit the [Moving](#) page or call the Aqua Customer Service team to begin your setup at 877-987-2782.
  - c. **Xfinity:**
    - i. Sign in to your xfinity.com account.
    - ii. Visit [xfinity.com/moving](http://xfinity.com/moving) and click look up your new address. The website lets you know if your new address is in Xfinity's service area.
    - iii. You can also call customer service at 1-800-XFINITY.
  - d. **Verizon:**
    - i. Sign in to your [verizon.com](http://verizon.com) account.
    - ii. Make sure that your address is in the service area with [the availability tool](#).
    - iii. You can also call customer service at 1-800-922-0204.
3. **Provide Required Information:** Be ready to share your new address, move-in date, proof of residency (such as a lease/mortgage), and personal identification.

4. **Confirm Transfers:** Verify with each provider that the transfer is complete and service switch on date is scheduled.

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## Local Services

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### 1. Learn Where to Go for Local Services

When you move to a new area, one of the first steps is getting to know your local government. Your municipality's website and administrative offices are where you can access important services, learn about community events, and find contact information for specific departments. State Rep. Nelson's office has a more in depth community directory for more information.

#### Cheltenham Township

- Website: [cheltenhamtownship.org](http://cheltenhamtownship.org)
- Phone: 215-887-1561
- Administration Building: 8230 Old York Rd, Elkins Park, PA 19027
  - Monday - Friday, 8:00 AM - 4:30 PM
- Contact for: local trash/recycling, permits, property maintenance, local taxes, recreation, and public works

#### Springfield Township

- Website: [springfieldmontco.org](http://springfieldmontco.org)
- Phone: 215-836-7600
- Administration Building: 1510 Paper Mill Rd, Wyndmoor, PA 19038
  - Monday - Friday, 8:00 AM - 4:30 pm
- Contact for: local trash/recycling, permits, property maintenance, local taxes, recreation, and public works

#### Jenkintown Borough

- Website: [jenkintownboro.com](http://jenkintownboro.com)
- Phone: 215-885-0700
- Borough Hall: 700 Summit Ave, Jenkintown, PA 19046
  - Monday - Friday, 8:00 AM - 4:00 PM
- Contact for: local trash/recycling, permits, property maintenance, local taxes, recreation, and public works

#### State Representative Napoleon Nelson

- Website: [repnapoleon.com](http://repnapoleon.com)
- Phone: 215-572-5210
- District Office: 115 E. Glenside Ave, Suite 8, Glenside PA 19038
  - Monday - Friday, 9:00 AM - 4:30 PM
- Contact for: State issues such as PennDOT, Dept. of Revenue, SNAP/Medicaid/DHS

### **State Senator Art Haywood**

- Website: [senatorhaywood.com](http://senatorhaywood.com)
- Phone: 215-517-1434
- Abington District Office: 1168 Easton Rd, Abington, PA 19001
  - Monday - Friday, 9:00 AM - 4:30 PM
- Contact for: State issues, especially those that involve Philadelphia

### **U.S. Congresswoman Madeleine Dean**

- Website: [dean.house.gov](http://dean.house.gov)
- Phone: 215-884-4300
- Glenside District Office: 115 E. Glenside Ave, Suite 1, Glenside PA 19038
  - Monday - Friday, by appointment
- Contact for: Federal issues such as Social Security, USPS, VA benefits

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## 2. Get Your Library Card

This section helps new residents of Cheltenham, Jenkintown, and Springfield Township get started with their local library systems. Library cards give you access to materials, resources, and programs at public libraries across Pennsylvania through the ACCESS PA program.

### **Cheltenham Library Card**

- **How to Apply:** You can apply in person at any Cheltenham branch or MCLINC library, or online.
- **In-Person:**
  - Applicants age 14 and older may apply themselves.
  - Applicants under age 14 need a parent or guardian's signature.
  - Bring valid photo ID.
- **Online:**
  - Available only to Cheltenham Township residents.
  - Download and complete the library card application.
  - Email the completed application here.
  - Provide a valid email address and accept the statement of responsibility.
  - Within 7 days, you'll receive an email with your library card barcode. The physical card will be mailed to you.
  - If your address cannot be verified, you must complete the in-person process.
- **Activation:**  
To borrow items, visit any Cheltenham branch to activate your card.

### **Jenkintown Library Card**

- **How to Apply:**
  - Bring identification showing your name and current mailing address.

- Fill out a simple application.
- Receive your card immediately with an ACCESS PA sticker.
- **Eligibility & Terms:**
  - Cards are valid for three years.
- **Youth (Ages 5–18):**
  - Parent/guardian signature required.
  - Parent/guardian responsible for fines/fees.
  - Child must be able to write their own name.
- **Non-Residents:**
  - Those who work or own businesses in Jenkintown can apply by providing ID showing their name, home address, and workplace address.
  - Cards are valid for one year and issued at the time of application.
- **ACCESS PA:** Pennsylvania residents who do not live or work in Jenkintown can obtain a library card from their local library with ACCESS PA privileges and borrow from the Jenkintown Library’s collection.

### **Springfield Township Library Card**

- **How to Apply:**
    - Bring proof of address (driver’s license, car insurance, lease, or utility bill) to the library.
    - Fill out the application.
    - Receive your card.
    - Children under 18 require parent/guardian signature and proof of residence from the parent/guardian.
  - **Privileges:**
    - Access to all Montgomery County libraries.
    - ACCESS PA privileges.
  - **Checking Out Items:**
    - Must present library card or valid photo ID.
    - Holds must be checked out with the card used to place the request.
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## Household Information

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### 1. Register Your Child For School

#### **Cheltenham Township School District**

- **New Student Registration (Grades K-12):** Open to Cheltenham Township residents.
  - Registration begins at the end of June. Kindergarten students who miss the May window may register at this time. First grade students must be 6 by September 15. [More information is available on the District site.](#)
- **How to Register:** Submit your application and required documents at [cheltenham.org/KREGISTRATION](http://cheltenham.org/KREGISTRATION).
  - Contact Ms. Taylor Gray at 215-881-6322 or [tgray@cheltenham.org](mailto:tgray@cheltenham.org) for an appointment.

#### **Springfield Township School District**

- **Registration Process:** All new student registrations are completed online through [Enrollment Express](#). Required documents, medical forms, and proof of residency must be uploaded.
  - Call 215-233-6000 x1015 if alternate arrangements are needed.
  - [More information is available on the District site.](#)
- **Location:** Central Office, Administration Building, 1901 E. Paper Mill Rd., Oreland, PA
  - Office Hours: Mon-Fri, 8:00 AM-4:00 PM

**Questions:** Email [registrar@sdst.org](mailto:registrar@sdst.org) or call 215-233-6000 x1015.

#### **Jenkintown School District**

- **Who Can Register:** Only the parent or legal guardian of any school-aged child who lives within Jenkintown Borough limits. The child must reside with them at least 50% of the time throughout the entire year. [More information is available on the District site.](#)
- **How to Start the Registration Process:** [Complete the Registration Form](#) on the District's website.

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### 2. Change Your Address on a Dog License

If you move to Montgomery County with a dog license issued in another county, you can transfer your license rather than pay for a full new license. This applies to lifetime licenses only. The [Montgomery County Treasurer's](#) office issues dog licenses.

#### **How to Transfer Your Dog License:**

1. Complete the appropriate transfer request form (available from your original county's Treasurer's office).

2. Send the completed form to your previous county's Treasurer's office along with two checks:
  - \$1.00 payable to your previous county's Treasurer
  - \$1.00 payable to the Montgomery County Treasurer
3. The previous county will process the transfer and send the information and payment to Montgomery County.
4. Montgomery County will issue a new dog license and tag reflecting your new address.

For questions or specific forms, contact the Treasurer's office of the county that issued your original dog license.

**Need help?:** Our office can assist with the requirements and submit to the Montgomery County Treasurer's office directly on your behalf.

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### 3. Obtain Your Dog License

In Pennsylvania, dogs are required to be licensed. Licensing fees support the [Bureau of Dog Law Enforcement](#) and help ensure the safety and well-being of dogs across Pennsylvania. A current license is the fastest way to reunite a lost dog with its owner.

- **Requirements:** All dogs must be licensed when purchased or adopted, or by 3 months of age, whichever comes first.
  - Licensing must be completed by January 1 each year.
  - Dog wardens may canvass neighborhoods to ensure compliance. Violations can result in fines.
- **Licenses:** There are two types of dog licenses.
  - **Annual License:** Renewed each year, costs \$8.70. Those who are seniors or have disabilities pay \$6.70.
  - **Lifetime License:** Available by submitting a completed application and PIV form to your local county treasurer. Costs \$52.70. Those who are seniors or have disabilities pay \$36.70.

**Need help?:** Our office can assist with the requirements and submit to the Montgomery County Treasurer's office directly on your behalf.

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## Forms Referenced in the Toolkit

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### Vehicle & Driver Information

1. [DL-80](#) – Change of Address for Driver’s License
2. [DL-143](#) – Change of Address for Driver’s License (when ID expires within 6 months)
3. [DL-82](#) – Out of State Exemption (when moving out of state)
4. [DL-180R](#) – Application for Pennsylvania Non-Commercial Driver’s License by Out-of-State Driver
5. [DL-54B](#) – Change of Address for Photo ID
6. [MV-1](#) – Application for Certificate of Title (authorized agent must provide)
7. [MV-1L](#) – Application for Certificate of Title (authorized agent must provide)

### Voter Registration

8. [Voter Registration Application](#) – For registering or changing voter registration

### Home Services

10. [Homestead Exclusion](#) – For property tax relief
11. [Alarm Registration Form](#) (Cheltenham Township) – For initial registration of burglar alarms

### Pet & Animal Information

12. [Annual Dog License Application](#) – For annual dog license
  13. [Lifetime Dog License Application](#) – For lifetime dog license
  14. [Dog License Transfer Request Form](#) – For transferring a dog license from another county to Montgomery County
  15. [PIV Form](#) – Required for lifetime dog licenses
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## CHANGE OF ADDRESS

(The Space Above Is For Department Use Only)  
 Bureau of Motor Vehicles • PO Box 68287 • Harrisburg, PA 17106-8287

Pennsylvania requires you to report your new address to the Department of Transportation (PennDOT) within 15 days of moving. It's easy to do. Just visit our website at [www.pa.gov/dmv](http://www.pa.gov/dmv) to change your address online or fill out this form and return to PennDOT using the address listed above.

Instructions are on the reverse side of this application.

<b>A DRIVER'S LICENSE/PHOTO ID - LIST UP TO 2 CUSTOMER NAMES AT ONE ADDRESS</b>	
Driver's License/Photo ID#	Date of Birth
Customer Name (Last Name, First Name, Middle Name)	
Driver's License/Photo ID#	Date of Birth
Customer Name (Last Name, First Name, Middle Name)	

<b>B VEHICLE REGISTRATION - LIST UP TO 3 VEHICLES AT ONE ADDRESS - If the vehicle(s) is/are leased, contact your leasing company to have Form MV-1L submitted for vehicle registration address change.</b>		
Title Number Including Alpha Characters	Vehicle Make	Registration Plate Number
Title Number Including Alpha Characters	Vehicle Make	Registration Plate Number
Title Number Including Alpha Characters	Vehicle Make	Registration Plate Number

<b>C NEW ADDRESS</b>		
Street ( <b>NOTE:</b> P.O. Box number may be used in addition to the actual street address, but cannot be used as the only address.)		
City	State	Zip Code

<b>D VOTER REGISTRATION UPDATE</b>
Applicant #1- This application will also serve as a request to update your voter registration unless you check this box: <input type="checkbox"/>
Applicant #2- This application will also serve as a request to update your voter registration unless you check this box: <input type="checkbox"/>
If you are not registered to vote, you will receive an application to register. You <u>must be a U.S. citizen</u> to register to vote in Pennsylvania.

<b>E PERSON WITH A DISABILITY PARKING PLACARD UPDATE - Complete this section if you have a Person with Disability Parking Placard and require an address change. NOTE: You may change your Person with Disability Parking Placard address online at <a href="https://www.placard.penndot.pa.gov/PlacardWeb/public/external/placardLogin.xhtml">https://www.placard.penndot.pa.gov/PlacardWeb/public/external/placardLogin.xhtml</a></b>	
Placard Number	Placard Expiration Date

## INSTRUCTIONS

- ❖ Please type or print legibly in ink.
- ❖ Information must be complete and accurate. **NOTE:** When changing the address on your vehicle registration only, please include your Driver's License/Photo Identification Number in Section A.
- ❖ This form is not valid for name changes or commercial driver's license (CDL) updates. If you currently hold a CDL, use Form DL-80CD, "Commercial Driver's License Application to Replace/Correct," and include the appropriate fees. Form DL-80CD will require notarization. **NOTE:** Form DL-80CD is available on our website at [www.pa.gov/dmv](http://www.pa.gov/dmv).

**NOTE:** Only a Pennsylvania address may be recorded on title and registration products. All change of address applications must list the customer's actual or bona fide Pennsylvania numbered street address. The only exceptions to motor vehicle documents being processed with an out-of-state address are:

- ❖ U.S. Armed Forces personnel or their dependents;
- ❖ An employee of federal or state government or their immediate families whose workplace is located outside of Pennsylvania;
- ❖ A business that is located outside Pennsylvania with no Pennsylvania location and the vehicle is regularly operated in carrying on business within this commonwealth; or,
- ❖ A Park Model Trailer permanently located in Pennsylvania.

If the applicant is entitled to one of the above exceptions, [Form MV-8, "Self Certification for Proof of Residency."](#) must be completed and attached to the change of address request. **NOTE:** Form MV-8, is available on our website at [www.pa.gov/dmv](http://www.pa.gov/dmv).

Mobile home vehicle records are exempt from the Pennsylvania address requirements. Form MV-8 is not required when titling a mobile home to an out-of-state address.

**NOTE:** Your county of residence may impose an annual fee of \$5 for each vehicle registered to an address in that county. The \$5 is collected by PennDOT at the time a vehicle is initially registered and at the time registration is renewed. The funds will be used by the county for transportation purposes or be allocated by the county in accordance with Section 9010(c) of the Pennsylvania Vehicle Code. For a listing of counties that participate in the local use fee, refer to the "Fee for Local Use - Participating Counties" Fact Sheet found on our website at [www.pa.gov/dmv](http://www.pa.gov/dmv).



# NON-COMMERCIAL DRIVER'S LICENSE APPLICATION FOR RENEWAL

DO NOT Renew if license is under suspension and you have recently surrendered it.

Bureau of Driver Licensing, P.O. Box 68272, Harrisburg, PA 17106-8272

<b>A</b> DRIVER'S LICENSE NUMBER		LAST NAME		JR./ETC
FIRST NAME			MIDDLE NAME	
DATE OF BIRTH		TELEPHONE NUMBER (8:00 A.M.-4:30 P.M.)	E-MAIL ADDRESS (if applicable)	
Month	Day	Year		

**B CHANGE OR CORRECTION ONLY (Important information on reverse side)**

ADDRESS - A Post Office Box number may be used in addition to the actual residence address, but cannot be used as the only address. See reverse if using an out-of-state address.

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE **PA** ZIP CODE \_\_\_\_\_

This application will also serve as a request to update your voter registration unless you check this box:   
 If you are not registered to vote, you will receive an application to register. You must be a U.S. citizen to register to vote in Pennsylvania.

**NAME CHANGE (Please note all name changes must be done in person with original documents) REASON:**  MARRIAGE  DIVORCE  OTHER (see reverse side)

LAST NAME \_\_\_\_\_ JR., ETC. \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

**OTHER CHANGES**

EYE COLOR (Please check one):  BLUE  BROWN  GREEN  HAZEL  PINK  BLACK  GRAY  DICHROMATIC  OTHER \_\_\_\_\_

ADD LENS RESTRICTION OR  REMOVE LENS RESTRICTION - (Please Note: Must include DL-102 Application completed by Health Care Provider)

CORRECTION OF DATE OF BIRTH			HEIGHT		SOCIAL SECURITY NUMBER	DROP PRIVILEGE:
MONTH	DAY	YEAR	FEET	INCHES		<input type="checkbox"/> Drop Class M

**C No person may hold more than one valid license at any time. If you have a license from another state, do not use this form. YOU MUST go to a Driver License Center to surrender your out-of-state license and complete an application for a PA License.**

**ALL MUST BE ANSWERED**

1.  YES  NO - Do you hold a valid driver's license issued by any other state?  
 If yes, give: State \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Driver's License No. \_\_\_\_\_

2.  YES  NO - Is your driver's license or driving privilege suspended or revoked in this state or any other state?

3.  YES  NO - Do you have any pending criminal charges or driving violations in this state or any other state which may carry a possible penalty of suspension or revocation of your driver's license or driving privilege?  
 If yes, give state \_\_\_\_\_ Date \_\_\_\_\_ and Reason \_\_\_\_\_

Out-of-State Address/Photo Exemption - If requesting an out of state address or photo exemption you must complete an Out-Of-State Address/Photo Exemption Form (DL-82) and submit along with this form. **NOTE:** For Photo Exemption, you must be out of state for the entire next 60 days.

**D AUTHORIZATION AND CERTIFICATION (Sign and Enter Fee)**

For Veterans wishing to add the Veterans Designation to their Driver's License or ID Card: I certify under penalty of law that I am a qualified applicant and hereby request it be added to my product. I understand that misrepresentation will result in the cancellation of my driver's license.

I acknowledge that receiving a Pennsylvania Permit, License or ID card will cancel or invalidate any Permit, License or ID card from another state. I certify under penalty of law that all information given on this application is true and correct. I hereby authorize the Social Security Administration to release to the Department of Transportation information concerning my Social Security Identification Number for the purpose of identification. If using a Messenger Service, I hereby authorize the Department to furnish them with my driving record for the purpose of processing this form. I hereby acknowledge this day that I have received notice of the provisions of Section 3709 of the Vehicle Code. (See reverse for provisions.)

I wish to contribute \$3.00 to the Organ Donation Awareness Trust Fund. (see reverse)

I wish to contribute \$5.00 to the Veterans' Trust Fund. (see reverse)

**SIGN HERE**

APPLICANT'S SIGNATURE IN INK \_\_\_\_\_ DATE \_\_\_\_\_

**WARNING:** Misstatement of Fact is a misdemeanor of the third degree punishable by a fine of up to \$2,500 and/or imprisonment up to 1 year (18 Pa. C.S. Section 4904[b]).

PAID BY: <input type="checkbox"/> Debit/Credit Card <input type="checkbox"/> Check <input type="checkbox"/> Money Order	Payable to PennDOT (PennDOT Driver License Centers do not accept cash.)	TOTAL \$
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**The most current version of this form can be found at: [www.dmv.pa.gov](http://www.dmv.pa.gov)**

**Out-of-State Address/Photo Exemption** - If requesting an out of state address or photo exemption you must complete an Out-Of-State Address/Photo Exemption Form (DL-82) and submit along with this form. **NOTE:** For Photo Exemption, you must be out of state for the entire next 60 days.

## INSTRUCTIONS

- **COMPLETE sections A, B (if applicable), C, and D.**
- **Veterans Designation:** You have the opportunity to add the veterans designation to your driver's license, which clearly indicates you are a veteran of the United States Armed Forces. To qualify, you must have served in the United States Armed Forces, including a reserve component or the National Guard, and have been discharged or released from such service under conditions other than dishonorable. If you are requesting to add the veterans designation to your license/ID card, make sure you check the box at the top in Section D.
- Return your completed and signed application, along with your check or money order payable to "PennDOT", to the: **Bureau of Driver Licensing, P.O. Box 68272, Harrisburg, PA 17106-8272.**

## FEE INFORMATION

<b>RENEWAL OF A 4 YEAR NON-COMMERCIAL DRIVER'S LICENSE</b>	FEE: \$39.50 - The Bureau will issue a camera card, which is a temporary Non-Commercial Driver's License valid for 60 days. During those 60 days, the driver must appear at a photo driver license center for the purpose of having a photo taken. If license is endorsed with Class M, fee is \$63.50.
<b>RENEWAL OF A 2 YEAR NON-COMMERCIAL DRIVER'S LICENSE</b>	FEE: \$27.50 - The Bureau will issue a camera card, which is a temporary Non-Commercial Driver's License valid for 60 days. During those 60 days, the driver must appear at a photo driver license center for the purpose of having a photo taken. If license is endorsed with Class M, fee is \$39.50. <b>NOTE: Drivers age 65 and over have the option of requesting a two (2) year driver's license.</b>
<b>ORGAN DONATION AWARENESS TRUST FUND (ODTF)</b>	You have the opportunity to contribute \$3.00 to the Fund. The additional \$3.00 contribution must be added to the fees above and included in your payment by check/money order. You must also check the block provided in Section F to ensure proper handling of your contribution.
<b>VETERANS' TRUST FUND (VTF)</b>	You have the opportunity to make a tax deductible contribution to the VTF. Your contribution will help support programs and projects for pennsylvania veterans and their families. Since this additional \$5.00 is not part of the fee, please add the donated amount to your payment. Also, please check the proper block on the form to ensure your contribution is handled properly.
<b>CHANGE/CORRECTION ONLY</b>	NO FEE REQUIRED — The Bureau will issue an update card reflecting the change/correction which must be carried with the Pennsylvania Identification Card. Notarization is not required.
<p><b>NAME CHANGE</b> - If you desire to use your birth name, you must present your state issued birth certificate with a raised seal. If your name changed by permission of court, you must present a Certified Copy of the Court Order. If you desire to use your spouse's surname, you must present your marriage certificate. If you desire to use another name, you must present your Social Security Card, together with two other sources issued in the desired name such as: Tax Records, Selective Service Card, Voter Registration Card, Passport, any form of Photo I.D. issued by a governmental agency, banking records, or baptismal certificate.</p> <p><b>To report errors on your driver's license relating to name, date of birth or social security number, please contact PennDOT's Customer Care Center at 717-412-5300. TTY callers - please dial 711 to reach us.</b></p> <p><b>If you are required to present supporting documentation to correct your record, all documents must be originals and presented in person at a PennDOT Driver License Center.</b></p> <ul style="list-style-type: none"> <li>• For <b>NAME</b> corrections, you must present your state issued birth certificate with a raised seal, a <b>Certified Copy of the Court Order</b> or your marriage certificate.</li> <li>• For <b>DATE OF BIRTH</b> corrections, you must present state issued birth certificate with raised seal.</li> <li>• For <b>SOCIAL SECURITY NUMBER</b> corrections, you must present your <b>Social Security Card</b>.</li> </ul> <p style="text-align: center;"><b>*Note: All name changes must be made in person at a Driver License Center. All documents must be original.</b></p>	
<p><b>GENDER CHANGE</b> - If requesting a gender change, a DL-32 (Request for Gender Designation Change) application must be completed along with this application and submitted in person to a Driver License Center for processing.</p>	

**Change your address or renew your driver's license online at [www.dmv.pa.gov](http://www.dmv.pa.gov)**

### PROVISIONS OF SECTION 3709 OF THE VEHICLE CODE

Section 3709 provides for a fine of up to \$300 for dropping, throwing or depositing, upon any highway, or upon any other public or private property without the consent of the owner thereof or into or on the waters of this Commonwealth, from a vehicle, any waste paper, sweepings, ashes, household waste, glass, metal, refuse or rubbish or any dangerous or detrimental substance, or permitting any of the preceding without immediately removing such items or causing their removal.

For any violation of Section 3709, I may be subject to a fine of up to \$300 upon conviction, including any violation resulting from the conduct of any other persons present within any vehicle of which I am the driver.



APPLICATION FOR PENNSYLVANIA NON-COMMERCIAL DRIVER'S LICENSE BY OUT-OF-STATE NON CDL DRIVER

YOU MUST APPLY IN PERSON

A LAST NAME (S) JR., ETC.

Form fields for LAST NAME (S) and JR., ETC.

Form fields for FIRST NAME and MIDDLE NAME

Form fields for DATE OF BIRTH, HEIGHT, SOCIAL SECURITY NUMBER, and TELEPHONE NUMBER

Form field for EYE COLOR (Please check one): BLUE BROWN GREEN HAZEL PINK BLACK GRAY DICHROMATIC OTHER

SEX/GENDER DESIGNATION STATEMENT

Form field for I, (PRINT NAME) wish the gender designation on my Driver's License/ ID Card to read MALE (M) FEMALE (F) Non-Binary (X)

I hereby certify under penalty of law that this request for the selected gender designation to appear on my Driver's License/ ID Card accurately reflects my gender identity and is not for any fraudulent or other unlawful purpose.

Form fields for STREET ADDRESS, CITY, STATE, and ZIP CODE

The Department is required to obtain the Licensee's Social Security Number, height and eye color under the provisions of Section 1510(a) and/or 1609(a)(4) of the Pennsylvania Vehicle Code. This information will be used as identifying information in an attempt to minimize driver license fraud.

Form field for ORGAN DONOR DESIGNATION: Pennsylvania strongly supports organ and tissue donation because of its life-saving and life-enhancing opportunities.

B ALL STATEMENTS MUST BE ANSWERED Please check only the boxes that apply to you, that would prevent you from having reasonable control of a motor vehicle.

Form fields for various medical and behavioral conditions: Neurological disorders, Uncontrolled Epilepsy, Conditions causing repeated lapses of consciousness, Impairment or Amputation of an appendage, Other, Neuro-psychiatric disorders, Uncontrolled Diabetes, Cognitive Impairment, Circulatory disorder, Cardiac disorder, Alcohol abuse, Hypertension, Drug abuse

NOTE: Any recommendations/additional comments must accompany this certificate on a health care provider's letterhead.

THIS DEPARTMENT MAY REQUIRE A PHYSICAL EXAMINATION BY A PROVIDER OR CAUSE. Check Applicable Block YES NO

Form fields for physical examination questions: 1. Have you ever held a PA Driver's License/Learner's Permit/ID Card in this or any other name(s)? 2. Have you ever held or possessed a Driver's License (DL)/Learner's Permit (LP)/Photo Identification Card (ID) from any other state? 3. Is your right to apply for a license or your privilege to operate a vehicle in this or any other state currently suspended or revoked? 4. Do you have any pending criminal charges or driving violations in this state or any other state which may carry a possible penalty of suspension or revocation? 5. Are you currently required, or have you been cited for a violation that will require you, to only drive vehicles equipped with an Ignition Interlock device?

C CONSENT OF PARENT, GUARDIAN, PERSON IN LOCO PARENTIS OR SPOUSE AT LEAST 18 YEARS OF AGE (Complete if Applicant is Less Than 18 Years of Age.)

I hereby certify that I am Parent, Guardian, Person in Loco Parentis or Spouse at least 18 years of age, of the applicant named herein, that the statements made herein are true and correct to the best of my knowledge and that this application is made with my full consent.

Form fields for I do give consent / I do not give consent for applicant's request for Organ Donor designation. SIGN HERE (SIGNATURE OF PARENT, GUARDIAN, PERSON IN LOCO PARENTIS OR SPOUSE AT LEAST 18 YEARS OF AGE)

D AUTHORIZATION AND CERTIFICATION

For Veterans wishing to add the Veterans Designation to their Driver's License or ID Card: I certify under penalty of law that I am a qualified applicant and hereby request it be added to my product. I understand that misrepresentation will result in the cancellation of my driver's license.

I acknowledge that receiving a Pennsylvania Permit, License or ID card will cancel or invalidate any Permit, License or ID card from another state. I certify under penalty of law that the information contained herein is true and correct. I hereby authorize the Social Security Administration to release to the Department of Transportation information concerning my Social Security Identification number for the purpose of identification. If using a Messenger Service, I hereby authorize the Department to furnish them with my driving record for the purpose of processing this form. I hereby acknowledge this day that I have received notice of the provisions of Section 3709 of the Vehicle Code. (See back for provisions.) WARNING: Misstatement of fact is a misdemeanor of the third degree punishable by a fine of up to \$2,500 and or imprisonment up to 1 year (18 PA C.S. Section 4904 [b]).

I am under the age of 18 years and I hereby request Organ Donor designation on my PA Driver's License. (Applicant's 18 years of age or older will have the opportunity to request Organ Donor designation at the Photo Center at the time they have their photo taken.)

Form fields for I wish to contribute \$3.00 to the Organ Donation Awareness Trust Fund (see reverse) and I wish to contribute \$5.00 to the Veterans' Trust Fund (see reverse). SIGN HERE (APPLICANT'S SIGNATURE IN INK) (DATE)

Form fields for PAID BY: Debit/Credit Card, Check, Money Order. Payable to PennDOT (PennDOT Driver License Centers do not accept cash) TOTAL \$

E EXAM REPORT

Form fields for VISION SCREENING CHECK (YES NO) Combined vision is 20/40 or better, Report of Eye Examination (attached), Qualified with Restrictions (Corrective Lenses, Other), Qualified Without Restrictions, Former Driver's License #, State

Table with columns: COMPLETE ALL ITEMS, Uncorrected, Corrected, Right Eye, Left Eye, Both Eyes, Fields, R, L. Includes checkboxes for classes A, B, C, M.

Form fields for EXAMINER'S DRIVER CERTIFICATION: This is to certify that the above applicant has applied for and passed the examination for the above class(es) for a Pennsylvania Driver's License. (SIGNATURE OF EXAMINER) (DLE NO.) DATE OF ISSUE: MONTH DAY YEAR EXAM CENTER: PA DRIVER'S LICENSE NUMBER:

Individuals transferring a non-commercial driver's license, must be at least 16 1/2 years old.

**Out-of-state licenses expired for more than 6 months cannot be transferred.**

**FEE INFORMATION**

4-Year Photo .....	\$39.50	* 4-Year Photo with Class M.....	\$45.50
Drivers age 65 and over have the option of requesting a driver's license valid for two years instead of four. Fees for this option are:			
2-Year Photo.....	\$27.50	* 2-Year Photo with Class M.....	\$33.50
If you would like to contribute to the Organ Donation Awareness Trust Fund, add an additional.....			
If you would like to make a tax deductible contribution to the Veterans' Trust Fund (VTF), add an additional.....			
* This additional fee is required by Act 31, 1984 and will be used to support the Motorcycle Safety Educational Program in the Commonwealth of Pennsylvania.			

**ORGAN DONATION AWARENESS TRUST FUND (ODTF):** You have the opportunity to contribute \$3.00 to the Fund. The additional \$3.00 contribution must be added to your payment. You must also check the block provided to ensure proper handling of your contribution. The ODTF provides for the development and implementation of donor awareness programs and funds shall be appropriated subject to the approval of the Governor.

**Veterans' Trust Fund (VTF):** You have the opportunity to make a tax deductible contribution to the VTF. Your contribution will help support programs and projects for Pennsylvania veterans and their families. Since this additional \$5.00 is not part of the fee, please add the donated amount to your payment. Also, please check the proper block on the form to ensure your contribution is handled properly.

**You MUST appear in person at a Driver License Center and surrender your out-of-state license to apply.**

- **Veterans Designation:** You have the opportunity to add the veterans designation to your driver's license, which clearly indicates you are a veteran of the United States Armed Forces. To qualify, you must have served in the United States Armed Forces, including a reserve component or the National Guard, and have been discharged or released from such service under conditions other than dishonorable. If you are requesting to add the veterans designation to your license, make sure you check the box at the top in Section D.
- No person shall receive a Pennsylvania Non-Commercial Driver's License unless and until the person surrenders to the Department all valid licenses in the person's possession issued by this or any other state.
- Final approval of this application for a Pennsylvania Non-Commercial Driver's License is subject to verification of the applicant's past driver record history. Should verification disclose outstanding violations in any state or jurisdiction, the application will be denied and all issued Pennsylvania Class Driver's Licenses are subject to cancellation and recall.
- It is unlawful for any person:
  - ✦ To exhibit, cause a permit to be exhibited, or have in possession any recalled, cancelled, suspended, revoked, fictitious, or fraudulently altered driver's license.
  - ✦ To lend a driver's license to any other person or permit the use thereof by another.
  - ✦ To exhibit or represent as one's own any driver's license not issued to the person.
  - ✦ To fail or refuse to surrender to the Department upon lawful demand a recalled, cancelled, suspended, revoked, fictitious, or fraudulently altered driver's license.

**PENALTIES AND SANCTIONS**

Any persons violating any of the above is guilty of a summary offense and shall, upon conviction, be sentenced to pay a fine of \$100. The Department may cancel any driver's license upon determining that the licensee was not entitled to the issuance or that the person failed to give the required or correct information or committed fraud in making the application or in obtaining the license or the fee has not been paid.

Any Pennsylvania driver who is convicted of any of the above offenses shall be assessed 3 points as of the date of violation.

- **A PERSON IS GUILTY OF A MISDEMEANOR OF THE FIRST DEGREE IF THE PERSON, WITH FRAUDULENT INTENT, HAS POSSESSION OF, SELLS OR ATTEMPTS TO SELL, USES OR DISPLAYS A DRIVER'S LICENSE, KNOWING IT TO HAVE BEEN ALTERED, FORGED OR COUNTERFEITED.**

Any person committing this offense is, upon conviction, subject to imprisonment for a term of up to 5 years.

The Department shall revoke the driver's license privilege of any driver for one year upon receiving a certified record of the driver's conviction of this offense.

**TO MEET IDENTIFICATION REQUIREMENTS YOU MUST PRESENT THE FOLLOWING**

U.S. CITIZENS	NON-U.S. CITIZENS
<p><b>Social Security Card</b> (must be original; card cannot be laminated) and <b>ONE</b> of the following:</p> <ul style="list-style-type: none"> <li>• Birth Certificate with raised seal (U.S. issued by an authorized government agency, including U.S. territories or Puerto Rico. <b>No other birth documents will be accepted.</b>)</li> <li>• Certificate of U.S. Citizenship (<b>BCIS/INS Form N-560</b>)</li> <li>• Certificate of Naturalization (<b>BCIS/INS Form N-550 or N-570</b>)</li> <li>• Valid U.S. Passport (Only valid U.S. Passports and original documents will be accepted.)</li> </ul> <p><b>Note: Your Out-of-State Driver's License must be surrendered at the time you make application.</b></p>	<p>You must bring <b>ALL</b> of the following:</p> <ul style="list-style-type: none"> <li>• Original USCIS/immigration documents indicating current lawful immigration status</li> <li>• Valid Passport, dependent on status</li> <li>• Social Security Card or SSA ineligibility letter (must be original; card cannot be laminated)</li> </ul> <p>(Please note: Documents must be original, photo copies will not be accepted.)</p> <p>To obtain detailed information regarding "identity/residency requirements," you can:</p> <ul style="list-style-type: none"> <li>• Visit <a href="http://www.dmv.pa.gov">www.dmv.pa.gov</a> and Enter Search Term "Pub-195NC," and review required documents; or</li> <li>• Contact us at 717-412-5300. TTY callers - please dial 711 to reach us.</li> </ul>

All documents must show the same name and date of birth, or an association between the information on the documents. Additional documentation may be required, if a connection between documents cannot be established (e.g. Marriage Certificate, Court Order of name change, Divorce Decree, etc).

**TO MEET RESIDENCY REQUIREMENTS YOU MUST PRESENT TWO OF THE FOLLOWING** (for customers 18 years of age or older)

- Current, unexpired PA driver's license or photo ID card
- PA vehicle registration card
- Auto insurance card
- A computer-generated utility bill showing your name and address (cellphone, cable, electric, gas)
- Post-marked mail/package labels through USPS, UPS, FedEx etc.
- A W-2 form/pay stub
- Lease agreements or mortgage documents
- Official Tax Records reflecting current name and address

**--The proof of residency documents must have your name and official Pennsylvania street address on it.--**

**Note:** If you reside with someone, and have no bills in your name, you will still need to provide two proofs of residency. One proof is to bring the person with whom you reside along with their Driver's License or Photo ID to the Driver License Center. You will also need to provide a second proof of residency such as post-marked mail/package labels through USPS, UPS, FedEx etc., that has your name and physical address on it. The address must match that of the person with whom you reside.

Change your address or renew your driver's license online at [www.dmv.pa.gov](http://www.dmv.pa.gov)

**SECTION 3709 OF THE VEHICLE CODE**

Section 3709 provides for a fine of up to \$300 for dropping, throwing or depositing, upon any highway, or upon any other public or private property without the consent of the owner thereof or into or on the waters of this Commonwealth, from a vehicle, any waste paper, sweepings, ashes, household waste, glass, metal, refuse or rubbish or any dangerous or detrimental substance, or permitting any of the preceding without immediately removing such items or causing their removal.

For any violation of Section 3709, I may be subject to a fine of up to \$300 upon conviction, including any violation resulting from the conduct of any other persons present within any vehicle of which I am the driver.





## OUT-OF-STATE ADDRESS/ PHOTO EXEMPTION

Bureau of Driver Licensing • P.O. Box 68272 • Harrisburg, PA 17106-8272

Attach a letter from your employer on their letterhead to document your status, or a copy of your current Photo ID issued by your employer, or military personnel must provide a copy of military orders. If you are the immediate family of a person meeting one of the allowable exceptions, attach the documentation of the person employed. Additionally, you must indicate your relationship to that person.

A DRIVER INFORMATION				Type or Print All Information		
DRIVER'S LICENSE NUMBER			LAST NAME		JR/ETC.	
FIRST NAME			MIDDLE NAME			
DATE OF BIRTH		TELEPHONE NUMBER (8:00 A.M. - 4:30 P.M.)		E-MAIL ADDRESS (If Applicable)		
MONTH	DAY	YEAR				
Residential Address		A Post Office Box number may be used in addition to the actual residence address, but cannot be used as the only address.				
Mailing Address						
This application will also serve as a request to update your voter registration unless you check this box: <input type="checkbox"/>						
If you are not registered to vote, you will receive an application to register. You <u>must be a U.S. citizen</u> to register to vote in Pennsylvania.						
B COMPLETE IF REQUESTING RESIDENCY EXEMPTION						
I certify that my workplace is located out of state and I am employed by, or am the immediate family of a person employed by:						
<input type="checkbox"/> U.S. Armed Forces <input type="checkbox"/> Federal Government <input type="checkbox"/> Pennsylvania State Government						
Relationship to person meeting exemption (check one): <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent Child						
We may not issue driver license products to an out-of-state address, except in the case of an employee of federal or state government, armed forces personnel, or their families, whose workplace is located outside of Pennsylvania. If this exception applies to you, please check the appropriate box and include documentation of your status with this application.						
C COMPLETE IF REQUESTING EXEMPTION FROM HAVING YOUR PHOTO TAKEN						
If you are a non-commercial driver and will be out of state for the entire next 60 days, complete and sign the following statement and submit with a completed DL-143 application. You will receive either a Camera Card with further instructions or a photo license (if name has not changed and a photo is on file). You must apply for a driver's license containing your photo within 45 days of your return.						
<b>STATEMENT:</b>						
I am a non-commercial driver and during the entire next 60 days I will be absent from the state for the following reason:						
<input type="checkbox"/> Military <input type="checkbox"/> Work <input type="checkbox"/> Other _____ (attach supporting documentation)						
NOTE: If you have already renewed your driver's license and received a photo camera card, you may request a free replacement photo exempt license by attaching the original signed photo camera card you recently received to this application. Otherwise, you have to apply for a duplicate using form DL-80 along with the required fee.						
D AUTHORIZATION AND CERTIFICATION						
I acknowledge that receiving a Pennsylvania Permit, License or ID card will cancel or invalidate any Permit, License or ID card from another state. I certify under penalty of law that all information given on this application is true and correct. If using a Messenger Service, I hereby authorize the Department to furnish them with my driving record for the purpose of processing this form. I hereby acknowledge this day that I have received notice of the provisions of Section 3709 of the Vehicle Code.						
<b>SIGN HERE</b>						
(APPLICANT'S SIGNATURE IN INK)						
<b>WARNING:</b> Misstatement of fact is a misdemeanor of the third degree punishable by a fine of up to \$2,500 and/or imprisonment up to 1 year (18 Pa C.S. Section 4904(b)).						

Please mail this completed form with any required document(s) to the address at the top right corner of this form.  
The most current version of this form can be found at: [www.dmv.pa.gov](http://www.dmv.pa.gov)





Pennsylvania Department of Transportation

# PHOTO IDENTIFICATION CARD

APPLICATION FOR CHANGE/CORRECTION/REPLACEMENT/RENEW

Bureau of Driver Licensing, P.O. Box 68272, Harrisburg, PA 17106-8272

### CHECK APPLICABLE BLOCK:

- 1.  **REPLACEMENT (DUPLICATE)** — Complete Sections A, B, C, and D (if applicable), E and F (if applicable). **All requests must be notarized.**
- 2.  **RENEWAL, CHANGE or CORRECTION** — Complete Section A, C, and D (if applicable), E and F (if applicable). **Notarization is not required.**

## A YOU MUST COMPLETE ALL PARTS OF SECTION A

LICENSE/PERMIT/ID NUMBER		LAST NAME		JR./ETC
FIRST NAME			MIDDLE NAME	
DATE OF BIRTH		TELEPHONE NUMBER (8:00A.M. - 4:30P.M.)	E-MAIL ADDRESS (if applicable)	
MONTH	DAY	YEAR		

**B REASON REPLACEMENT REQUIRED: (Check One):**  
 LOST  STOLEN  NEVER RECEIVED  MUTILATED  CHANGE  CORRECTION  OTHER \_\_\_\_\_

**Pennsylvania strongly supports organ and tissue donation because of its life-saving and life-enhancing opportunities.**

**ORGAN DONOR DESIGNATION:**  ADD (Parental consent in Section D required if under 18)  REMOVE

## C CHANGE OR CORRECTION ONLY (Important information on reverse side)

**ADDRESS CHANGE** - A Post Office Box number may be used in addition to the actual residence address, but cannot be used as the only address. See reverse if using an out-of-state address.

STREET ADDRESS

CITY STATE ZIP CODE

This application will also serve as a request to update your voter registration unless you check this box:   
If you are not registered to vote, you will receive an application to register. You **must be a U.S. citizen** to register to vote in Pennsylvania.

**NAME CHANGE** (Please note all name changes must be done in person with original documents) **REASON:**  MARRIAGE  DIVORCE  OTHER (see reverse side)

LAST	JR., ETC.	FIRST NAME	MIDDLE NAME
------	-----------	------------	-------------

### OTHER CHANGES

**EYE COLOR (Please check one):**  BLUE  BROWN  GREEN  HAZEL  PINK  BLACK  GRAY  DICHROMATIC  OTHER \_\_\_\_\_

CORRECTION OF DATE OF BIRTH			HEIGHT		SOCIAL SECURITY NUMBER	
MONTH	DAY	YEAR	FEET	INCHES		

## D MUST BE COMPLETED IF APPLICANT IS UNDER THE AGE OF 18 APPLYING FOR A PHOTO IDENTIFICATION CARD OR ORGAN DONOR DESIGNATION

I hereby certify that I am a  Parent,  Guardian,  Person in Loco Parentis, or  Spouse at least 18 years of age, and  
 I Do give consent  I Do not give consent for applicant's request for Organ Donor designation.

\_\_\_\_\_  
(Signature of Parent, Guardian, Person in Loco Parentis, or Spouse at least 18 years of age.)

\_\_\_\_\_  
(Date)

## E AUTHORIZATION AND CERTIFICATION

**For Veterans wishing to add the Veterans Designation to their Driver's License or ID Card:** I certify under penalty of law that I am a qualified applicant and hereby request it be added to my product. I understand that misrepresentation will result in the cancellation of my identification card.

**I acknowledge that receiving a Pennsylvania Permit, License or ID card will cancel or invalidate any Permit, License or ID card from another state.** I certify under penalty of law that all information given on this application is true and correct. I hereby authorize the Social Security Administration to release to the Department of Transportation information concerning my Social Security Identification Number for the purpose of identification. If using a Messenger Service, I hereby authorize the Department to furnish them with my driving record for the purpose of processing this form. I hereby acknowledge this day that I have received notice of the provisions of Section 3709 of the Vehicle Code. (See reverse for provisions.)

I wish to contribute \$3.00 to the Organ Donation Awareness Trust Fund.(see reverse)

I wish to contribute \$5.00 to the Veterans' Trust Fund. (see reverse)

**SIGN HERE**

\_\_\_\_\_  
Applicant's Signature in Ink

\_\_\_\_\_  
(Date)

**WARNING:** Misstatement of fact is a misdemeanor of the third degree punishable of up to \$2,500 and/or imprisonment up to 1 year (18 Pa. C.S. Section 4904(b)).

**PAID BY:**  Credit/Debit Card  Check  Money Order  
Payable to PennDOT(PennDOT Driver License Centers do not accept cash.)

**TOTAL \$**

## F NOTARY (see instructions on back)

This section must be notarized when applying for a replacement (duplicate) Pennsylvania Identification Card. You are entitled to a free replacement ONLY if this application is completed within 90 days of the original date of issuance and the original was never received due to loss in the mail.

**SUBSCRIBED AND SWORN TO BEFORE ME:**

MO. DAY YEAR

SIGNATURE OF PERSON ADMINISTERING OATH

**S E A L**

**SIGN IN PRESENCE OF NOTARY**

**OUT-OF-STATE ADDRESS CHANGE.** We may not issue driver license products to an out-of-state address, except in the case of an employee of federal or state government, armed forces personnel, or their families, whose workplace is located outside of Pennsylvania. If this exception applies to you, please check the appropriate box and include documentation of your status with this application.

Attach a letter from your employer on their letterhead to document your status, or attach a copy of your current Photo ID issued by your employer. If you are the immediate family of a person meeting one of the allowable exceptions, attach the documentation of the person employed. Additionally, you must indicate your relationship to that person.

I certify that my workplace is located out of state and I am employed by, or am the immediate family of a person employed by:

US Armed Forces     Federal Government     Pennsylvania State Government

Relationship to person meeting exemption (check one):     Spouse     Dependent Child

- **Veterans Designation:** You have the opportunity to add the veterans designation to your driver's license, which clearly indicates you are a veteran of the United States Armed Forces. To qualify, you must have served in the United States Armed Forces, including a reserve component or the National Guard, and have been discharged or released from such service under conditions other than dishonorable. If you are requesting to add the veterans designation to your license, make sure you check the box at the top in Section E.
- Return your completed and signed application with your check or money order made payable to "PennDOT", to: **Bureau of Driver Licensing, P.O. Box 68272, Harrisburg, PA 17106-8272.**
- If you find or recover your original license after you have submitted this application for a duplicate, return the original license with a letter of explanation to: Bureau of Driver Licensing, PO Box 68615, Harrisburg, PA 17106-8615. **After the duplicate is issued, the original license is no longer valid.**

REPLACEMENT/ RENEWAL OF PHOTO ID	APPLICATION FOR REPLACEMENT OF A CAMERA CARD OR A PRODUCT NEVER RECEIVED MUST BE NOTARIZED IN SECTION F.
REPLACEMENT OF A PHOTO ID OR PHOTO ID CAMERA CARD	FEE: \$5.00 - if photo was not taken with the original camera card. FEE: \$42.50 - if photo was taken with the original Camera Card. If photo image is on file, the Bureau will issue a Photo Identification Card.
RENEWAL OF PHOTO ID	Fee: \$44.50
UPDATE CARD	No Fee. (update cards are not issued if requesting a change of Organ Donor designation status)
ORGAN DONOR DESIGNATION	When you are adding or removing the Organ Donor designation, the form must be notarized and a replacement fee is required.
ORGAN DONATION AWARENESS TRUST FUND (ODTF)	You have the opportunity to contribute \$3.00 to the Fund. The additional \$3.00 contribution must be added to the fees and included in your payment by check/money order. You must also check the block provided in Section E to ensure proper handling of your contribution.
VETERANS' TRUST FUND (VTF)	You have the opportunity to make a tax deductible contribution to the VTF. Your contribution will help support programs and projects for pennsylvania veterans and their families. Since this additional \$5.00 is not part of the fee, please add the donated amount to your payment. Also, please check the proper block on the form to ensure your contribution is handled properly.
CHANGE/CORRECTION ONLY	NO FEE REQUIRED — The Bureau will issue an update card reflecting the change/correction which must be carried with the Pennsylvania Identification Card. Notarization is not required.

**NAME CHANGE** - If you desire to use your birth name, you must present your state issued birth certificate with a raised seal. If your name changed by permission of court, you must present a Certified Copy of the Court Order. If you desire to use your spouse's surname, you must present your marriage certificate. If you desire to use another name, you must present your Social Security Card, together with two other sources issued in the desired name such as: Tax Records, Selective Service Card, Voter Registration Card, Passport, any form of Photo I.D. issued by a governmental agency, banking records, or baptismal certificate.

**To report errors on your driver's license relating to name, date of birth or social security number, please contact PennDOT's Customer Care Center at 717-412-5300. TTY callers - please dial 711 to reach us.**

**If you are required to present supporting documentation to correct your record, all documents must be originals and presented in person at a PennDOT Driver License Center.**

- **For NAME corrections, you must present your state issued birth certificate with a raised seal, a Certified Copy of the Court Order or your marriage certificate.**
- **For DATE OF BIRTH corrections, you must present state issued birth certificate with raised seal.**
- **For SOCIAL SECURITY NUMBER corrections, you must present your Social Security Card.**

**\*Note: All name changes must be made in person at a Driver License Center. All documents must be original.**

**GENDER CHANGE** - If requesting a gender change, a DL-32 (Request for Gender Designation Change) application must be completed along with this application and submitted in person to a Driver License Center for processing.

Section 3709 provides for a fine of up to \$300 for dropping, throwing or depositing, upon any highway, or upon any other public or private property without the consent of the owner thereof or into or on the waters of this Commonwealth, from a vehicle, any waste paper, sweepings, ashes, household waste, glass, metal, refuse or rubbish or any dangerous or detrimental substance, or permitting any of the preceding without immediately removing such items or causing their removal.

For any violation of Section 3709, I may be subject to a fine of up to \$300 upon conviction, including any violation resulting from the conduct of any other persons present within any vehicle of which I am the driver.

**Visit us at [www.pa.gov/dmv](http://www.pa.gov/dmv) or call us at 717-412-5300. TTY callers -- please dial 711 to reach us**



# Pennsylvania Voter Registration Application

## Register to vote

### With this form, you can register to vote in elections in Pennsylvania.

You can also use this form to:

- **Change the information on your Pennsylvania voter registration.**
- **Register with a political party or change the party you have selected.**

If you are currently registered to vote in Pennsylvania, you do not have to use this form unless you have moved or changed your name.

### To register you must:

- Be a United States citizen for at least 30 days before the next election.
- Be a resident of Pennsylvania and your election district for at least 30 days before the next election.
- Be at least 18 years of age on the day of the next election.

### Register online

You can also register to vote on the web.

Go to [register.votesPA.com](http://register.votesPA.com).

### Send or deliver this form

To be registered in the next election, mail or deliver your application form to your county voter registration office at least 15 days before the next election.

Addresses for all Pennsylvania counties are listed on page 2.

If your registration is accepted, you will receive a Voter Registration Card from your county by nonforwardable mail.

Your registration is not complete until processed and accepted by your county voter registration office.

If you do not receive your Voter Registration Card within 7-10 days, contact your county voter registration office.

### Verifying your identity

When you vote for the first time in your election district, you must show a form of identification.

For a complete list of acceptable forms of photo and non-photo identification, visit [www.votesPA.com/ID](http://www.votesPA.com/ID) or call your County Board of Elections or **1-877-VOTESPA (1-877-868-3772)**.

### In the military?

If you are on active duty or you are a hospitalized or bedridden veteran, you can register at any time. See [www.fvap.gov](http://www.fvap.gov) for more information.

### College student in Pennsylvania?

If you are a college student who attends college in Pennsylvania, you can register where you live while attending school.

For more information, see [www.votesPA.com](http://www.votesPA.com).

**You may only register and vote in one place.**

### In prison or convicted of a felony?

If you meet all other requirements, you may register and vote if:

- You are in prison awaiting trial but have not been convicted.
- You are in prison after being convicted of a misdemeanor only.
- You have been released from prison or a halfway house after completing your term of incarceration.
- You are on probation or released on parole.
- You are under house arrest.

You should register at the address where you live, except that you cannot use a prison or half-way house address for your registration. See [www.votesPA.com](http://www.votesPA.com) for more information.

## Questions?

**Call your County Voter Registration Office or call 1-877-VOTESPA (1-877-868-3772).**

**For more information about voting, visit our website: [www.votesPA.com](http://www.votesPA.com).**

### Información en español:

Si le interesa obtener este formulario en español, llame al **1-877-868-3772**.

## PENALTY FOR FALSIFYING DECLARATION

**Warning:** If a person signs an official registration application knowing a statement declared in the application to be false, makes a false registration, or furnishes false information, the person commits perjury.

Perjury is punishable, upon conviction, by a term of imprisonment not exceeding seven years, or a fine not exceeding \$15,000, or both, at the discretion of the court.

Submitting an application containing false information may also subject a person to other penalties, including loss of the right of suffrage, under state or federal law.

## Confidentiality

If you decline to register to vote, the fact that you declined will remain confidential, and will be used for voter registration purposes only.

If you register to vote, the office at which you register will remain confidential and will be used for voter registration purposes only.

# County Voter Registration Office addresses

Mail or deliver your voter registration application to the office in your county.

---

<b>Adams</b> 117 Baltimore St Rm 106 Gettysburg PA 17325 (717) 337-9832	<b>Chester</b> 601 Westtown Rd Ste 150 PO Box 2747 West Chester PA 19380-0990 (610) 344-6410	<b>Fulton</b> 116 W Market St Ste 205 McConnellsburg PA 17233 (717) 485-6872	<b>Mercer</b> 5 Courthouse Mercer PA 16137-1227 (724) 662-7542	<b>Susquehanna</b> PO Box 218 31 Lake Ave Montrose PA 18801 (570) 278-6697
<b>Allegheny</b> 542 Forbes Ave Ste 609 Pittsburgh PA 15219-2913 (412) 350-4500	<b>Clarion</b> Administrative Building 330 Main St Rm 104 Clarion PA 16214 (814) 226-4000 Ext 2006	<b>Greene</b> 93 E High St Rm 102 Waynesburg PA 15370 (724) 852-5230	<b>Mifflin</b> 20 N Wayne St Lewistown PA 17044 (717) 248-6571	<b>Tioga</b> 118 Main St Wellsboro PA 16901 (570) 723-8230
<b>Armstrong</b> Administration Bldg 450 E Market St Ste 207 Kittanning PA 16201 (724) 548-3222	<b>Clearfield</b> 212 E Locust St Ste 106 Clearfield PA 16830 (814) 765-2642 ext 5053	<b>Huntingdon</b> Bailey Building 233 Penn St Huntingdon PA 16652-1486 (814) 643-3091 Ext 205	<b>Monroe</b> One Quaker Plaza Rm 105 Stroudsburg PA 18360 (570) 517-3165	<b>Union</b> 155 N 15th St Lewisburg PA 17837-8822 (570) 524-8681
<b>Beaver</b> 810 Third St Beaver PA 15009 (724) 770-4440	<b>Clinton</b> 2 Piper Way Ste 309 Lock Haven PA 17745 (570) 893-4019	<b>Indiana</b> 825 Philadelphia St Indiana PA 15701-3934 (724) 465-3852	<b>Montgomery</b> Voter Services PO Box 311 Norristown PA 19404-0311 (610) 278-3280	<b>Venango</b> 1174 Elk St PO Box 831 Franklin PA 16323-0831 (814) 432-9514
<b>Bedford</b> 200 S Juliana St 3rd Fl Ste 301 Bedford PA 15522 (814) 623-4807	<b>Columbia</b> PO Box 380 Bloomsburg PA 17815-0380 (570) 389-5640	<b>Jefferson</b> 155 Main St Jefferson Place Brookville PA 15825-1269 (814) 849-1693	<b>Montour</b> 253 Mill St Danville PA 17821 (570) 271-3002	<b>Warren</b> 204 4th Ave Warren PA 16365 (814) 728-3406
<b>Berks</b> 633 Court St 1st Fl Reading PA 19601 (610) 478-6490	<b>Crawford</b> 903 Diamond Park Meadville PA 16335 (814) 333-7307	<b>Juniata</b> 1 N Main St PO Box 68 Mifflintown PA 17059 (717) 436-7706	<b>Northampton</b> Elections Division 669 Washington St Easton PA 18042 (610) 829-6260	<b>Washington</b> 100 W Beau St Rm 206 Washington PA 15301 (724) 228-6750
<b>Blair</b> 423 Allegheny St Ste 043 Hollidaysburg PA 16648-2022 (814) 693-3150	<b>Cumberland</b> 1601 Ritner Highway Ste 201 Carlisle PA 17013 (717) 240-6385	<b>Lackawanna</b> 123 Wyoming Ave 2nd Floor Scranton PA 18503 (570) 963-6737	<b>Northumberland</b> 320 N 2nd St Ste 1 Sunbury PA 17801 (570) 988-4208	<b>Wayne</b> 925 Court St Honesdale PA 18431 (570) 253-5978
<b>Bradford</b> 6 Court St Ste 2 Towanda PA 18848 (570) 265-1717	<b>Dauphin</b> PO Box 1295 Harrisburg PA 17108-1295 (717) 780-6360	<b>Lancaster</b> 150 N Queen St Ste 117 Lancaster PA 17603-3562 (717) 299-8293	<b>Perry</b> PO Box 37 New Bloomfield PA 17068 (717) 582-2131 ext 4110	<b>Westmoreland</b> 2 N Main St Ste 109 Greensburg PA 15601 (724) 830-3150
<b>Bucks</b> 55 E Court St Doylestown PA 18901-4318 (215) 348-6163	<b>Delaware</b> Govt Center Bldg 201 W Front St Media PA 19063-2728 (610) 891-4659	<b>Lawrence</b> 430 Court St New Castle PA 16101 (724) 656-2161	<b>Philadelphia</b> 520 N Columbus Blvd Philadelphia PA 19123-4295 (215) 686-1590	<b>Wyoming</b> 1 Courthouse Sq Tunkhannock PA 18657 (570) 996-2226
<b>Butler</b> PO Box 1208 Butler PA 16003 (724) 284-5308	<b>Elk</b> 300 Center St PO Box 448 Ridgway PA 15853-0448 (814) 776-5337	<b>Lebanon</b> 400 S 8th St Municipal Bldg Rm 209 Lebanon PA 17042 (717) 228-4428	<b>Pike</b> 506 Broad St Milford PA 18337 (570) 296-3427	<b>York</b> 28 E Market St York PA 17401-1579 (717) 771-9604
<b>Cambria</b> 200 S Center St Ebensburg PA 15931 (814) 472-1464	<b>Erie</b> 140 W 6th St Rm 112 Erie PA 16501 (814) 451-6276	<b>Lehigh</b> 17 S 7th St Allentown PA 18101-2401 (610) 782-3194	<b>Potter</b> 1 N Main St Ste 204 Coudersport PA 16915 (814) 274-8467	For a listing of available email addresses, go to <b>www.votesPA.com/county.</b>
<b>Cameron</b> 20 E Fifth St Emporium PA 15834-1469 (814) 486-9321	<b>Fayette</b> 22 E Main St Public Service Bldg Uniontown PA 15401 (724) 430-1289	<b>Luzeerne</b> 20 N Pennsylvania Ave Ste 207 Wilkes-Barre PA 18701 (570) 825-1715	<b>Schuylkill</b> 420 N Centre St Pottsville PA 17901 (570) 628-1467	
<b>Carbon</b> 76 Susquehanna St PO Box 170 Jim Thorpe PA 18229-0170 (570) 325-4801	<b>Forest</b> 526 Elm St Box 3 Tionesta PA 16353 (814) 755-3537	<b>Lycoming</b> 48 W Third St Williamsport PA 17701-9536 (570) 327-2267	<b>Snyder</b> PO Box 217 Middleburg PA 17842-0217 (570) 837-4207	
<b>Centre</b> 420 Holmes St Willowbank Office Bldg Bellefonte PA 16823-1486 (814) 355-6703	<b>Franklin</b> 157 Lincoln Way East Chambersburg PA 17201-2211 (717) 261-3886	<b>McKean</b> 500 W Main St Smethport PA 16749 (814) 887-3203	<b>Somerset</b> 300 N Center Ave Ste 340 Somerset PA 15501 (814) 445-1549	
			<b>Sullivan</b> 245 Muncy St PO Box 157 Laporte PA 18626 (570) 946-5201 ext 7	

# Pennsylvania Voter Registration Application

Use black ink

<p><b>Print your name</b></p>	<p>1</p>	<p>Last name _____ First name _____</p>	<p>Jr Sr II III IV (circle if applicable) Middle name or initial _____</p>
<p><b>Eligibility</b> If you answer "No" to either question, you cannot register to vote.</p>	<p>2</p>	<p>Are you a citizen of the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you be 18 years or older on or before election day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<div style="border: 1px solid black; width: 100%; height: 40px;"></div>
<p><b>Reason</b></p>	<p>3</p>	<p><input type="checkbox"/> New registration    <input type="checkbox"/> Change of name    <input type="checkbox"/> Change of address <input type="checkbox"/> Change of party    <input type="checkbox"/> Federal or State employee registering in county of last residence</p>	
<p><b>About you</b> Phone and email are optional and used if information is missing on this form.</p>	<p>4</p>	<p>Birth date _____ Sex <input type="checkbox"/> M <input type="checkbox"/> F Phone _____ Email _____</p>	<p>Race (optional) _____</p>
<p><b>Your address</b> If you do not have a street address or a permanent residence, or are a student, see the instructions.</p>	<p>5</p>	<p>Address (not P.O. Box) _____ Apt. number _____ City/Town _____ State PA _____ Zip Code _____ Municipality _____ County _____ <input type="checkbox"/> I do not have a street address or permanent residence (use map on back)</p>	
<p><b>The address where you receive mail</b></p>	<p>6</p>	<p><input type="checkbox"/> Same as above    Address or P.O. Box _____ City/Town _____ State _____ Zip Code _____</p>	
<p><b>Identification</b> If you have a Penn DOT number, you must use it. If not, please provide the last four digits of your Social Security number. See Verifying your identity.</p>	<p>7</p>	<p>PA driver's license or PennDOT ID card number _____ Last four digits of your Social Security number    X X X - X X - _____ <input type="checkbox"/> I do not have a PA driver's license or a PennDOT ID card or a Social Security number.</p>	
<p><b>Political party</b> To vote in a primary, you must register with either the Democratic or Republican party.</p>	<p>8</p>	<p><input type="checkbox"/> Democratic    <input type="checkbox"/> Republican    <input type="checkbox"/> Green    <input type="checkbox"/> Libertarian    <input type="checkbox"/> None (No Affiliation) <input type="checkbox"/> Other _____</p>	
<p><b>Voting assistance</b></p>	<p>9</p>	<p><input type="checkbox"/> I require help to vote. I need this kind of assistance: _____ <input type="checkbox"/> I require language help. My preferred language is: _____</p>	
<p><b>If your name or address has changed</b> Skip if this is the first time you are registering to vote.</p>	<p>10</p>	<p>Name on previous registration _____ Full previous address and county _____ PA Voter No. (if available) _____ Year _____ Transfer Permanent Ballot Request <input type="checkbox"/> I am on the annual ballot request list to automatically receive mail-in or absentee ballot applications each year, I am registering in another county in PA, and I would like to remain on the annual ballot request list at my new address.</p>	
<p><b>Declaration</b></p>	<p>11</p>	<p><b>I declare that:</b></p> <ul style="list-style-type: none"> <li>I am a United States citizen and will have been a citizen for at least 30 days on the day of the next election.</li> <li>I will be at least 18 years old on the day of the next election.</li> <li>I will have lived at the same address in Section 5 for at least 30 days before the election.</li> <li>I am legally qualified to vote.</li> </ul> <p>I affirm that this information is true. I understand that this declaration is the same as an affidavit, and, if this information is not true, I can be convicted of perjury, and fined up to \$15,000, jailed for up to seven years, or both.</p>	<p><b>Signature or mark</b></p> <div style="border: 1px solid black; width: 100%; height: 60px;"></div> <p>Print name _____ Today's date _____</p>
<p><b>Help with this form</b> Fill in if someone helped you with this form or witnessed you make a mark for your signature.</p>	<p>12</p>	<p>Name of assistant _____ Address _____ Phone _____ Signature of assistant _____</p>	

### Be a poll worker

If you check either of these boxes, your county voter registration office will contact you.

13

I would like to be a poll worker on Election Day.

I would like to be a bilingual interpreter on Election Day. I speak this language: \_\_\_\_\_

### Instructions for Section 5:

How to show your address on a map

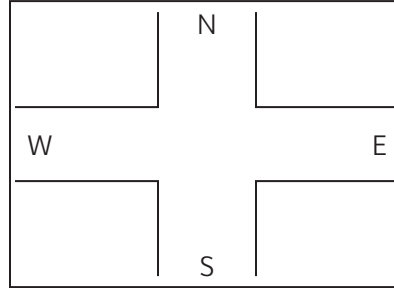
If you live in a rural area and do not have a street address, use the map to the right to show where you live, with landmarks and road names.

If you are homeless, use the map to the right to show where you spend most of your time.

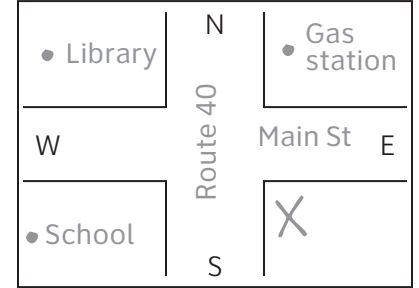
How to fill in the map:

- Write the names of the roads or streets nearest to where you live.
- Draw an X to show where you live.
- Use a dot to show the location of landmarks, such as schools, churches, or stores, and identify them by name.

Draw your map here.



Example map. Do not use this map.



Fold here first

Your address

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Place first-class stamp here

Your County Voter Registration Office address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Fold here second

## Fold, moisten shut, and mail to your County Voter Registration Office.

Do not use staples.

County Voter Registration Office addresses are listed on page 2.



# Pennsylvania Voter Registration Application





**CHELTENHAM TOWNSHIP**  
*Pennsylvania*

8230 Old York Road \* Elkins Park, PA 19027 \* Phone: 215-887-1000 \* Fax: 215-887-1561

**ALARM REGISTRATION FORM**

1. Applicant First & Last Name: \_\_\_\_\_

2. Date of Birth: \_\_\_\_\_

3. Address: \_\_\_\_\_

\_\_\_\_\_

4. Mailing Address if different then above: \_\_\_\_\_

\_\_\_\_\_

5. Phone Number: \_\_\_\_\_

6. Cell Number: \_\_\_\_\_

7. Email Address: \_\_\_\_\_

8. If property is leased/rented, Name of Property Owner, Address & Phone Number:

\_\_\_\_\_

\_\_\_\_\_

9. Alarm Company Name & Phone Number: \_\_\_\_\_

10. Emergency Contact Name & Phone Number: \_\_\_\_\_



**PROPERTY TAX RELIEF MONTGOMERY COUNTY**  
**APPLICATION FOR HOMESTEAD AND FARMSTEAD EXCLUSIONS**

*Please read the instructions before completing this application.*

**Basic Information**

1. Property Owner (s) \_\_\_\_\_
2. Property Address \_\_\_\_\_ 3. Parcel Number \_\_\_\_\_
4. Municipality \_\_\_\_\_ 5. School District \_\_\_\_\_
6. Mailing Address of Property Owner \_\_\_\_\_
7. Phone Number of Property Owner: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

**Homestead Information**

8. Do you use this property as your primary residence? Yes \_\_\_ No \_\_\_
9. Do you claim anywhere else as your primary residence? Yes \_\_\_ No \_\_\_
10. Is your residence part of a cooperative where some or all of the taxes are paid jointly? Yes \_\_\_ No \_\_\_  
If so, what is your proportionate share of ownership? \_\_\_\_\_%
11. Is your property used for something other than your primary residence, such as a business or rental property? Yes \_\_\_ No \_\_\_  
If so, what percentage of this property is used for business \_\_\_\_\_% or rental property \_\_\_\_\_%

**Farmstead Information**

**(Only applicable to buildings and structures used for commercial agricultural production)**

12. Does this property include at least ten contiguous acres of farmland? Yes \_\_\_ No \_\_\_
13. Are there buildings and structures on the property that are used primarily to:
- a. Produce or store any farm product for purposes of commercial agricultural production? Yes \_\_\_ No \_\_\_
- b. House animals raised or maintained on the farm for the purpose of commercial agricultural production? Yes \_\_\_ No \_\_\_
- c. Store machinery or equipment used on the farm for the purpose of commercial agricultural production? Yes \_\_\_ No \_\_\_
14. If you answered yes to questions 13 a, b, or c, do any farm buildings or structures receive a property tax abatement under any other law? Yes \_\_\_ No \_\_\_

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

*By signing this application I am asserting that I am the owner of the property listed above. I certify that all of the above information is correct. Any person who knowingly files an application which is false in any material matter shall be subject to payment of taxes due, plus interest, plus penalty and shall be subject to prosecution as a misdemeanor of the third degree and a fine up to \$2,500 and/or up to one year incarceration. 18 Pa.C.S. § 4903 (2012).*

**Instructions**  
**Property Tax Relief**  
**Application for Homestead & Farmstead Exclusions**

The General Assembly implemented the constitutionally-approved homestead exclusion by enacting Act 50 of 1998. Act 50 permitted “local taxing districts” which included counties, municipalities and school districts, to exclude from real estate taxation a portion of the assessed value of homestead property. Act 50 also provided for a farmstead exclusion using preexisting constitutional authority.

The Taxpayer Relief Act, Act 1 of Special Session 1 of 2006, was signed into law by Governor Rendell on June 27, 2006. The Taxpayer Relief Act provides two separate mechanisms to reduce your property tax bill. First each school district, except Pittsburgh, Scranton, and Philadelphia School Districts, is required to conduct a voter referendum in 2007 to determine whether to impose an additional local income tax to be used to reduce property taxes. Second, the Taxpayer Relief Act also provides for property tax reduction allocations to be distributed by the Commonwealth to each school district. Either type of property tax reduction will be through a “homestead or farmstead exclusion.”

Under a homestead or farmstead property tax exclusion, the assessed value of each homestead or farmstead is reduced by the amount of exclusion before the property tax is computed. You are not guaranteed a homestead or farmstead exclusion unless and until an additional income tax for purposes of granting a homestead or farmstead exclusion is approved by voter referendum or sufficient funds have been collected to permit property tax reduction allocations to be made by the Commonwealth. Initial property tax reductions funded by allocations from the Commonwealth took effect July 1, 2008.

To receive Act 1, school property tax relief, for tax years beginning July 1, 2026, this form must be filed by the preceding March 1. Your school district is required to notify you by December 31 of each year if your property is not approved for the homestead or farmstead exclusion or if your approval is due to expire. To receive Act 50, local taxing districts property tax relief, for tax year beginning January 1, 2026 this form must be mailed by December 15, 2025.

**BASIC INFORMATION**

1. Fill in your name and the name of other owners, such as a co-owner of the property. The application must be signed by an owner for whom the property is his or her primary residence. If the property has more than one owner, signatures of additional owners are not required.
2. Fill in the address of the property for which you are seeking an exclusion.
3. If known, fill in the parcel number of the property for which you are seeking a homestead exclusion. You can find the parcel number on your real property tax bill. If you do not have a real property tax bill, call your local tax collector or county assessment office (610-278-3761).
4. Fill in your municipality. If you are not sure what your municipality is, contact your local tax collector or county assessment office (610-278-3761).
5. Fill in your school district. If you are not sure what your school district is, contact your local tax collector or county assessment office (610-278-3761).
6. Fill in your mailing address.
7. List phone numbers where you can be reached during the day, and the evening, if you are unavailable during the day.

**HOMESTEAD INFORMATION**

8. Only a primary residence of an owner of the property may receive the homestead exclusion. This is where you intend to reside permanently until you move to another home. You may be asked to provide proof that this property is your primary residence, such as your driver’s license, your voter registration card, your personal income tax form or your local earned income tax form.
9. Do you have another residence which you claim as your primary residence? For instance, do you claim another state as your primary residence, or another county in Pennsylvania? The homestead exclusion can only be claimed once, for a place of primary residence. You may not claim this property as your primary residence if you claim another property as a primary residence or if you receive a homestead tax abatement or other homestead benefit from any other county or state.
10. If you live in a unit of a cooperative and you pay all or a portion of your real property taxes jointly through a management agent or association, rather than paying your taxes separately from other units, check yes. If you answered yes, please indicate your proportionate share of ownership. You may be asked to provide a contact to confirm this information.

11. Check yes if the property for which you are seeking a homestead exclusion is used for other purposes, such as a business or rental property. For example, do you claim part of your home as a home office or deduct expenses for the business use of your home on your state or federal tax? If you answered yes, please indicate what percentage of the property is used as business or rental property.

### **FARMSTEAD INFORMATION**

***(Only applicable to buildings and structures used for commercial agricultural production.)***

*Only complete this section (questions 12, 13a, b, c and 14) if you are applying for a farmstead exclusion. If you answer yes to questions 13 a, b and c, you may be asked to provide proof that the buildings and structures are used for commercial agricultural activity, such as the net income or loss schedule from your state or federal income tax forms.*

12. Only buildings and structures on farms which are at least ten contiguous acres in area and used as the primary residence of an owner are eligible for a farmstead exclusion. Land is not eligible for the farmstead exclusion. If your property includes at least ten contiguous acres of farm land, check yes.
13. Check yes if the buildings or structures are used primarily to:
- Produce or store farm products produced on the farm for the purpose of commercial agricultural production.
  - House animals raised or maintained on the farm for the purpose of commercial agricultural production.
  - Store agricultural supplies or machinery and equipment used on the farm in commercial agricultural production.
14. Check yes if any farm buildings or structures receive an abatement of property tax under any other law.

### **Change in Use**

If your property is approved as homestead or farmstead property and the use changes so that the property no longer qualifies for the homestead or farmstead exclusion, you must notify the assessment office within 45 days of the change in use. If the use of your property changes and you are not sure if it still qualifies for the homestead or farmstead exclusion, you should contact the assessment office (610-278-3761).

### **False or Fraudulent Applications**

The assessor may select, randomly or otherwise, applications to review for false or fraudulent information. Any person who files an application that contains false information, or who does not notify the assessor of a change in use which no longer qualifies as homestead or farmstead property, will:

- Be required to pay the taxes that would have been due but for the false application, plus interest.
- Be required to pay a penalty equal to 10% of the unpaid taxes.
- If convicted of filing a false application, be guilty of a misdemeanor of the third degree and be sentenced to pay a fine not exceeding \$2,500 and/or up to one year incarceration. 18 Pa.C.S. § 4903 (2012).

This application must be signed by an owner for whom this property is his or her primary residence. If the property has more than one owner, signatures of additional owners are not required. By signing this application, the applicant is affirming or swearing that all information contained in the application is true and correct.

Applications must be filed on or before March 1<sup>st</sup> of each year unless an application has been filed within the preceding years. Please return to:

### **Montgomery County Board of Assessment Appeals**

**Court House**

**P.O. Box 311**

**Norristown, PA. 19404-0311**

For Questions on the Homestead or Farmstead Exclusion, please contact your local tax collector or the Montgomery County Assessment Office at 610-278-3761, office hours 8:30 am to 4:15 pm, Monday through Friday.





## MONTGOMERY COUNTY DOG LICENSE TRANSFER

NAME: \_\_\_\_\_

MONTGOMERY COUNTY ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

NEW COUNTY ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

NEW COUNTY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_

ANNUAL LICENSE OR LIFETIME NUMBER: \_\_\_\_\_

CHECK OR MONEY ORDER #1 : Cost \$1.00 – PAYABLE TO MONTGOMERY COUNTY TREASURER

CHECK OR MONEY ORDER #2 : Cost \$1.00 – PAYABLE TO \_\_\_\_\_ COUNTY TREASURER  
(NEW COUNTY)

MAIL FORM AND PAYMENTS TO:  
JASON E. SALUS  
MONTGOMERY COUNTY TREASURER  
P.O. BOX 311  
NORRISTOWN, PA 19404-0311





PA Department of Agriculture, Bureau of Dog Law Enforcement

**DOG LICENSE APPLICATION**

Year of license \_\_\_\_\_

License # \_\_\_\_\_

DATE	DOG'S NAME		DOG'S AGE	BREED	
COLOR OF DOG:	SPOTTED <input type="checkbox"/>	WHITE <input type="checkbox"/>	BLACK <input type="checkbox"/>	BROWN <input type="checkbox"/>	OTHER-INDICATE <input type="checkbox"/>
If the license is issued by an agent rather than the COUNTY TREASURER, an additional 50¢ will be charged. ALL PRICES INCLUDE SERVICE FEES ALLOWED BY LAW.					
REGULAR FEE		PERSON WITH DISABILITY OR SENIOR CITIZEN FEE			
MALE <b>\$8.70</b> <input type="checkbox"/>	FEMALE <b>\$8.70</b> <input type="checkbox"/>	MALE <b>\$6.70</b> <input type="checkbox"/>	FEMALE <b>\$6.70</b> <input type="checkbox"/>		
PLEASE NOTE: IF YOU ARE APPLYING FOR A LICENSE THAT REQUIRES THE DOG OWNER BE A SENIOR CITIZEN, AGE 65 OR OLDER, OR A PERSON WITH DISABILITY, YOU MUST PROVIDE PROOF OF AGE OR DISABILITY TO THE <b>COUNTY TREASURER</b> OR <b>AGENT</b> .					
OWNER'S NAME		TELEPHONE NO.	OWNER'S DATE OF BIRTH		
			MO.	DAY	YR.
STREET		TOWNSHIP/BOROUGH			
CITY		STATE <b>PA</b>	ZIP CODE		
E-MAIL ADDRESS					

I HEREBY VERIFY THAT I AM THE OWNER OF THE DOG THAT IS THE SUBJECT OF THIS DOG LICENSE APPLICATION. I MAKE THIS STATEMENT SUBJECT TO THE CRIMINAL PENALTIES OF 18 Pa § SECTION 4904 (RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES).

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SIGNATURE OF DOG OWNER/APPLICANT REQUIRED

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IF APPLICANT IS A MINOR, SIGNATURE OF PARENT OR GUARDIAN IS REQUIRED

MAIL TO COUNTY TREASURER'S OFFICE





BUREAU OF DOG LAW ENFORCEMENT  
PENNSYLVANIA DEPARTMENT OF AGRICULTURE  
**PERMANENT IDENTIFICATION  
VERIFICATION FORM**

MICROCHIP # \_\_\_\_\_ or TATTOO # \_\_\_\_\_  
MUST BE COMPLETED BY PERSON IMPLANTING OR SCANNING MICROCHIP MUST BE COMPLETED BY COUNTY TREASURER PRIOR TO TATTOOING

DOG'S NAME \_\_\_\_\_ MALE  FEMALE   
 DOG'S BREED \_\_\_\_\_ DOG'S AGE \_\_\_\_\_ DOG'S SEX

SPOTTED  WHITE  BLACK  BROWN  OTHER—INDICATE \_\_\_\_\_  
 DOG'S COLOR/MARKINGS

OWNER'S NAME

STREET

CITY

STATE ZIP

TELEPHONE NO.

**PA**

TOWNSHIP

COUNTY

NAME OF PERSON circle one MICROCHIP-IMPLANTING or SCANNING or TATTOOING

VETERINARIAN PRACTICE # (TATTOO or MICROCHIP)

**BV**

STREET

PA KENNEL LICENSE # (MICROCHIP)

COUNTY

CITY

STATE ZIP

TELEPHONE NO.

I MAKE THIS STATEMENT SUBJECT TO THE CRIMINAL PENALTIES OF  
18 Pa. C. S. § SECTION 4904 (RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES).

SIGNATURE OF PERSON IMPLANTING/SCANNING MICROCHIP/TATTOOING

DATE

SIGNATURE OF DOG OWNER

DATE



PA Department of Agriculture, Bureau of Dog Law Enforcement

**LIFETIME DOG LICENSE APPLICATION**

Year of license \_\_\_\_\_

A Permanent Identification Verification Form must be completed before the license will be issued.

DOG OWNER'S NAME	OWNER'S BIRTHDATE			PHONE NUMBER
	MO.	DAY	YR.	
E-MAIL ADDRESS				
STREET ADDRESS			TOWNSHIP/BOROUGH	
CITY			STATE <b>PA</b>	ZIP CODE

DATE	BREED	DOG'S AGE	DOG'S NAME		
COLOR / MARKINGS	SPOTTED <input type="checkbox"/>	WHITE <input type="checkbox"/>	BLACK <input type="checkbox"/>	BROWN <input type="checkbox"/>	OTHER-INDICATE <input type="checkbox"/>
<b>REGULAR LIFETIME LICENSE</b>  MALE <b>\$52.70</b>  <input type="checkbox"/> ALL PRICES INCLUDE SERVICE FEES ALLOWED BY LAW			<b>PERSON WITH DISABILITY OR SENIOR CITIZEN FEE</b>  MALE <b>\$36.70</b>  <input type="checkbox"/> ALL PRICES INCLUDE SERVICE FEES ALLOWED BY LAW		
PLEASE NOTE: If you are applying for a lifetime license that requires the dog owner be a senior citizen (age 65 or older) or a person with disability, you must provide proof of age or disability to the <b>County Treasurer</b> .					

I HEREBY VERIFY THAT I AM THE OWNER OF THE DOG THAT IS THE SUBJECT OF THIS DOG LICENSE APPLICATION. I MAKE THIS STATEMENT SUBJECT TO THE CRIMINAL PENALTIES OF 18 Pa § SECTION 4904 (RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES).

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**SIGNATURE OF DOG OWNER/APPLICANT REQUIRED**


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**IF APPLICANT IS A MINOR, SIGNATURE OF PARENT OR GUARDIAN IS REQUIRED**  
 MAIL TO COUNTY TREASURER'S OFFICE

