

January 10, 2024

**SENT VIA EMAIL**

The Honorable Frank Burns  
535 Fairfield Avenue  
Johnstown, Pennsylvania 15906  
Email: [Fburns@pahouse.net](mailto:Fburns@pahouse.net)

**RE: Right-To-Know Law Request No. 24-RTKL-007**

Dear Representative Burns:

On January 3, 2024, the Agency Open Records Officer of the Department of Human Services (department) received your request for information pursuant to the Pennsylvania Right-To-Know Law, 65 P.S. §§ 67.101 – 67.3104 (RTKL).

Your request for records is as follows:

- 1) Any and all documents, including, but not limited to emails, regarding the Cambria County Assistance Office move to the Hiram G Andrews Center.
- 2) Any and all documents including emails pertaining to any fee agreements or lease information associated with the move to the Hiram G. Andrews Center, along with renovation work orders, plus any and all associated costs of any current or future renovations being done for the move of Cambria County Assistance Office to the Hiram G. Andrews Center.
- 3) Any and all documents including emails between DHS and Camtran pertaining to bus transportation for people affected by the Cambria County Assistance Office's move to the Hiram G. Andrews Center.

This letter acknowledges receipt of your written request and is an interim response, not a final response to your request. Under the RTKL, a written response to your request is due on or before January 10, 2024.

Under the provisions of 65 P.S. §67.902(b)(2), you are hereby notified that your request is being reviewed for the reason(s) listed below and this agency will require up to an additional 30 days, or until February 9, 2024, within which to respond to your request.

- Your request is under legal review to determine whether a requested record is a “public record” for purposes of the RTKL.

- The extent or nature of the request precludes a response within the required time period.

The estimated or actual total for any fees that may be owed when the records become available will be included in our final response. Prepayment is required before providing access when the estimated cost to fulfill a request exceeds \$100.00. 65 P.S. § 67.1307(h).

If you have any questions related to this RTKL response, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Andrea Bankes".

Andrea Bankes  
Agency Open Records Officer